

## Wilton Neighbourhood Plan Group (WNPG)

### Monthly Steering Group Meeting

Date: 7.15pm Wednesday 22<sup>nd</sup> May 2019

Venue: Wilton Town Hall

Attendees: Alan Crossley (AC), Jill Crossley (JC), Peter Edge (PE), Claire Ellard (CE), Paula Johnston (PJ), Sue Jordan (SJ), Sara Morley (SM)

Apologies: Ivan Seviour (IS)

#### Notes and actions

| Item | Notes   | Action        |
|------|---|---------------|
| 1    | SM agreed to act as chair in absence of IS. The need for a permanent Chair to be appointed was discussed. Ideally the Chair should be independent of the Town Council.  | WNPG          |
| 2    | Discussed list of members of original steering group, SM to ask IS for list and circulate.  | SM/IS         |
| 3    | Terms of reference and programme have been drawn up but need to be formally circulated and then formally agreed at next meeting.  | SM            |
| 4    | WNPG bank account. SM to set up with Lloyds with AC, PJ and SJ as signatories.  | SM            |
| 5    | The group is to be formally known as the Wilton Neighbourhood Planning Group (WNPG). Named domains have been acquired by the Town Clerk (TC) for website name WeLoveWilton – to be used in future as vehicle for communication with wider community. Website to be designed using local skills, 3 quotes to be obtained. SM to liaise with Town Clerk.  | SM/TC         |
| 6    | List of 9 consultants used by communities elsewhere to create a neighbourhood plan has been drawn up by TC, SM to circulate. Once a shortlist of 3 has been agreed interviews to take place with a small panel from WPNG and will also be asked to present to the wider WNPG before a final decision is made.<br>It was agreed that WNPG should hold off considering what work the consultants should do until they have met WNPG and provided ideas.<br>SM asked members to review the Tisbury Neighbourhood Plan. | PJ<br><br>All |
| 7    | Group agreed would be helpful to talk to people who have led similar elsewhere. Downton has already been contacted; attendees unsure if they've responded. - PJ to contact Downton and Tisbury Community Champions via Locality, and ask them to attend future meetings to share their experience.  | PJ            |
| 8    | Wilton Community Land Trust will be meeting Wilton TC and the WNPG in June about a prospective Wilton Flower Festival in May 2020. Felt to be an ideal opportunity use this to promote the Neighbourhood Plan. Cancelled.   | PE            |
| 9    | DONM 7.15pm 26 <sup>th</sup> June 2019  |               |